

# WEBB COUNTY, TEXAS

## COMMISSIONERS COURT AGENDA

LOUIS H. BRUNI Webb County Judge (956) 523-4600

FRANK SCIARAFFA Commissioner, Precinct 1 (956) 523-4660

JUDITH G. GUTIERREZ Commissioner, Precinct 2 (956) 523-4624

JERRY GARZA Commissioner, Precinct 3 (956) 523-4625

CINDY CORTEZ BRUNNER Commissioner, Precinct 4 (956) 523-4652

MARGIE IBARRA Webb County Clerk (956) 523-4251

HOMERO RAMIREZ Webb County Attorney (956) 523-4044

LEO FLORES Webb County Auditor (956) 523-4016

DELIA PERALES WEBB COUNTY TREASURER (956)523-4051

#### **PUBLIC NOTICE**

COMMISSIONERS COURT MEETING
Webb County Courthouse
1000 Houston Street, 2<sup>ND</sup> Floor
Laredo, Texas 78040
MAY 9, 2005 1:00 p.m. and continuing
May 10, 2005
1:00 p.m.

- 1. Call to order by the Honorable County Judge, Louis H. Bruni
- 2. Roll call by the Honorable County Clerk, Margie Ibarra
- 3. Pledge of Allegiance
- 4. Approval of Minutes for April 11, 2005 and April 12, 2005
- 5. Approval of Bills, Payroll and Monthly Reports
- 6. Communications
- 7. Public Comment- This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of three (3) minutes within which to make any/all public comments.

#### COURT TO DISCUSS AND ACT ON THE FOLLOWING:

#### HONORABLE LOUIS H. BRUNI, WEBB COUNTY JUDGE

- **8.** Status report on contract with RW Harden & Associates for the drilling of a waterwell on the Carrizo Wilcox Aquifer, with discussion and possible action to approve the contract for the same.
- **9.** Discussion and possible action to approve a line item transfer in the amount of \$15,000.00 from account #5601(Admin. Travel) to account #5005(Temp. Part Time), Department #0200 (County Judge).
- 10. Discussion and possible action to transfer \$149,742.00 from bond series 2003, Fund 663, to Fund 658, Park Development Precinct 1, for the building of a park at the Los Angeles/Los Obispos areas. (co-sponsored by Commissioner Sciaraffa)
- **11.** Status report on site acquisition for the Youth Village, including project time table, with discussion and possible action to direct staff to take action as appropriate to ensure the timely completion of the project.
- 12. Discussion and possible action to approve retainer agreement with the law firm of Watt, Beckworth, Thompson, & Henneman, L.L.P. for the recuperation of any damages owed on Webb County oil and gas wells, and oils and gas wells on Webb County school lands.
- 13. Status report on grant initiation program for mental health assessment of individuals accused of criminal activity and their potential admission into the county jail and/or transportation to San Antonio State Hospital (SACH) for treatment in lieu of similar treatment facilities in the Laredo Webb County area.
- 14. Status report on maintenance and repairs on a certain colonia road, namely, Ybarra Street East & West in the Pueblo Nuevo Colonia, as part of Webb County's effort to maintain and repair roads in colonias located on Highway 359 and 59 pursuant to the local state of emergency declared by the court at its regularly scheduled meeting of March 14, 2005 with discussion and possible action to direct the Road and Bridge Superintendent as necessary to successfully continue the effort in the maintenance of such roads.

- **15.** Discussion and possible action to give the City of Laredo permission to survey and appraise, at the City's sole expense, a 20-acre tract of land in Lake Casa Blanca State Park.
- 16. Discussion and possible action to designate use of Combined law Enforcement Agencies Range as a training facility for Homeland Security and related functions; authority to designate the Webb County Sheriff as the responsible party over the use of the range; and, permitting the use of the facility by all Federal, State, and local law enforcement agencies for homeland security training.

#### HONORABLE FRANK SCIARAFFA, COMMISSIONER PRECINCT 1

**17.** Discussion and possible action to lift hiring freeze (imposed on April 11, 2005) for all departments under the direct supervision of the commissioners court, and any other matters incident thereto.

#### **HONORABLE JERRY GARZA, COMMISSIONER PRECINCT 3**

- **18.** Presentation to recognize Juan Antonio Lopez Jr. for his achievement in reaching the level of Eagle Scout.
- **19.** Presentation by Fernando Guerra student at Alexander High School, regarding his phone card drive, for soldiers overseas.

## **HONORABLE CINDY CORTEZ BRUNNER, PRECINCT 4**

**20.** Recognition of San Augustine High School Golf team as Golf State Champions by Coach Jorge Arechiga.

## **COMMISSIONERS COURT**

**21.** Discussion and possible to authorize the International Bank of Commerce to erect a fence at their expense to visually screen the electric service panels of county building located at corner of Houston and San Agustin.

MEDIA BREAK

#### **COMMUNITY ACTION AGENCY**

**22.** Discussion and possible action to modify the following slot of the Weatherization Program (WAP) effective May 10, 2005.

From: Slot # 2012— WAP Assistant/Assessor- \$11.00/hr.

To: WAP Chief Assessor- \$13.21/hr.

No impact on the General Fund. Funding comes from Weatherization grants.

- **23.** Discussion and possible action to approve Proclamation: May 1, May 31, 2005 as "Community Action Agency Month".
- **24.** Discussion and possible action to modify the following slot of the Meals On Wheels Program (MOW).

From: Slot # 1214 – Nutrition Secretary - \$10.46/hr.

To: Nutrition Operation Supervisor- \$11.50/hr

No impact on the General Fund. Funding comes from the Meals On Wheels Program.

**25.** Discussion and possible action to modify the following slot of the Meals On Wheels Program (MOW).

From: Slot # 1220 - Head Cook - \$8.42/hr.

To: Head Cook- \$8.87/hr.

No impact on the General Fund. Funding comes from the Meals On Wheels Program.

**26.** Discussion and possible action to modify the following slot of the Meals On Wheels Program (MOW).

From: Slot # 1221- Food Transporter Kitchen/Aide -\$8.42/hr.

To: Food Transporter Kitchen/Aide- \$8.57/hr.

No impact on the General Fund. Funding comes from the Meals On Wheels Program.

**27.** Discussion and possible action to modify the following slot of the Meals On Wheels Program (MOW).

From: Slot # 1855 – Administrative Clerk- \$ 8.93/hr

To: Administrative Clerk- \$10.00/hr

No impact on the General Fund. Funding comes from the Meals On Wheels Program.

**28.** Discussion and possible to fill slot # 1158 – (Center Coordinator) @\$9.00/hr. No Impact on General Fund. Funding comes from the Community Social Services Block Grant (CSBG).

#### **COUNTY ATTORNEY**

- 29. Discussion and possible action to enter into a month-to-month service agreement with IKON Office Solutions for a Canon Image Runner 1670F located at the Webb County Tax Assessor/Collector Office at a monthly rate of SIXTY DOLLARS AND FIFTY CENTS (\$60.50) to total an annual cost of SEVEN HUNDRED AND TWENTY-SIX DOLLARS (\$726.00) and authorizing the County Judge to sign all relevant documents. [Requested by Webb County Tax Assessor/Collector, Account No. 001-0700-6402 (Repairs and Maintenance Equipment)].
- **30.** Discussion and possible action to approve line-item transfer within the County Attorney Departmental Budget.
- **31.** Discussion and possible action to accept one (1) right-of-way, out of Ranchitos 359 East Subdivision, 3 rights-of-way out of Laredo Ranchettes, Inc. Subdivision, one (1) right-of-way out of Pueblo Nuevo Subdivision, and 3 rights-of-way out of Los Centenarios Subdivision, and authorizing the County Judge to sign all relevant documents.
- **32.** Discussion and possible action to set the process, procedure and timelines for the submission and evaluation of applications for the Third Party Funding and any matters incident thereto.

### **COUNTY COURT AT LAW #1**

**33.** Discussion and possible action to approve the following line item transfer: From Account #001-1010-7053 (detention hearings) \$16,000.00 To: Account #001-1010-6024 (court appointed atty/Fees) \$16,000.00 to cover mental commitment hearings.

#### **ECONOMIC DEVELOPMENT**

**34.** Discussion and possible action to approve the following line item transfer:

#### From:

001-0104-5602 Local Mileage	\$158.93
001-0104-6010 Books & Subscription	\$ 50.00
001-0104-6011 Training & Education	\$285.00
001-0104-6402 Equipment Maint.	\$106.07
• •	\$600.00

To: 001-0104-6204 Fuel & Lubricants \$600.00

- **35.** Discussion and possible action to approve a Resolution authorizing the filing of a Juvenile Drug Court Implementation Grant application with the Office of Justice Programs; and Authorizing the County Judge to act as the County's Executive Officer and Authorized Representative in all matters pertaining to the County's participation in the Juvenile Drug Court Implementation Program.
- 36. Discussion and possible action on authorizing the submission of a contract amendment #2 to the Texas Department of Housing & Community Affairs HOME Investment Partnership Program, Contract for Deed Contract # 542006. The amendment is needed to increase the AMFI (Area Median Family Income) from 30% AMFI up to 60% AMFI. By increasing the AMFI it will allow the Webb County HOME CFD Program to assist applicants from low to moderate income levels.

## **ENGINEER**

- **37.** Discussion and Possible Action Authorizing the Utilities Department to fill Vacant Position, Slot # 1535, Wastewater Treatment Plant Operator I, at a salary of \$9.60 per hour.
- **38.** Discussion and Possible Action Authorizing deduct Change Order No. 2 in the amount of \$4,445.00 and Final Payment of the retainage in the amount of \$983.30 to Zertuche Construction for the Wind Damage Roof Repairs Project.
- **39.** Discussion and Possible Action Authorizing Final Payment of \$27,555.00 plus the retainage of \$12,399.75 for a total of \$39,954.75 to Rosin-Johnson, Inc. for the land surveying of the "Right of Way Taking" for the Colonias on Hwy 59 Ranchitos Los Centenarios, Ranchitos Los Arcos, Ranchitos Los Fresnos, Ranchitos Los Nopalitos and Ranchitos Los Mesquites.

## PUBLIC DEFENDER

**40.** Discussion and possible action to fill the following slots:

slot #1972 Criminal Investigator

slot # 270 Assistant Public Defender

slot #1725 Assistant Public Defender

slot #2200 Assistant Public Defender

#### **PURCHASING**

- **41.** Discussion and possible action to solicit bids for one (1) 30 passenger school bus with 20 seated integrated child restraints for the Head Start Department.
- **42.** Discussion and possible action for the Commissioners Court to award/reject Bid No. 2005-54 "Long Distance Service" to SBC.
- **43.** Discussion and possible action to authorize the Webb County Purchasing agent to solicit requests for qualifications for the following positions:
  - a. Road and Bridge superintendent;
  - b. Management Information Systems (MIS) Director; and,
  - c. Community Action Agency Director.

**44.** Discussion and possible action to purchase the following equipment from the following vendors for the Justice of the Peace Courthouse:

#### **Furniture**

Furniture			
	Groupe LaCasse, LLC	\$12,318.32	
	Re:TXMAS Contract 3-7110160	. ,	
	Global Industries, Inc.	\$ 5,490.40	
	Re:TXMAS Contract 3-71110100	,	
	Douron, Inc.	\$ 1,598.90	
	Re: TXMAS Contract 4-7110230	. ,	
	Wittigs Office Interiors	\$ 8,042.00	
Data/Communications	Intercom Communications	\$ 5,890.00	
<b>Tele Communications</b>	<b>Summit Communications</b>	\$ 4,740.00	
Surveilance Video Cameras	Kelmar Associates	\$ 6,020.00	
	GRAND TOTAL	\$44,099.62	

- **45.** Discussion and possible action to lease purchase one 81 cpm copiers from Texas Buy Board, Contract Number 149-02 in the amount of \$491.37 per month for 36 months and .0085 per copy maintenance for the District Attorney's Office
- **46.** Discussion and possible action to purchase classroom supplies from Educational Products, Inc. in the amount of \$8,298.91 for the Head Start Department.
- **47.** Discussion and possible action to purchase one 35 cpm copier from Texas Buy Board, Contract Number 149-02 in the amount of \$4,934.00 and maintenance cost of \$195.00/yrly for Bail Bond Board.
- **48.** Discussion and possible action to authorize the Purchasing Agent to purchase refrigerators from Sears through the Texas Cooperative Purchasing Program for the Comprehensive Energy Assistance Program and the Weatherization Assistance Program for the Community Action.
- **49.** Discussion and possible action to award/reject Proposal No. P-2005-03 "Professional Design Services for William N. Hall Building" to Fosters.

**50.** Discussion and possible action to purchase (3) three tactical weapons from GT Distributors Inc., in the amount of \$2,200.00 for Constable Ruben Reyes, Pct. 2.

#### **RIO BRAVO COMMUNITY CENTER**

**51.** Discussion and possible action to approve the following line item transfer:

From: 001-6105-6204 – Fuel & Lubricants \$500.00 To: 001-6105-5603 – Car Allowance \$500.00

#### **RISK MANAGEMENT**

- **52.** Discussion and possible action to name Cynthia Mares, Risk Manager, as Privacy Officer and as contact officer for purposes of complaints about the use or disclosure of Protected health Information (PHI) in order to comply with the HIPAA Privacy Rule (45 Code of Federal Regulations Parts 160 and 164).
- 53. Discussion and possible action to enter into a Business Agreement with RWL Group in order to comply with the "Standards for Privacy of Individually Identifiable Health Information" (i.e. Privacy Rules) pursuant to the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and authorizing the Webb County Judge to execute all relevant documents.
- **54.** Discussion and possible action to designate Webb County Risk Manager Cynthia Mares as administrator of the Webb County Sick Leave Pool Program pursuant to Texas Local Government Code 157.073(b).
- **55.** Discussion and possible action to solicit Request for Proposals for (1) property, casualty, and liability insurance, (2) workers' compensation excess insurance, (3) third party claims administration services, and (4) medical cost containment services beginning October 1, 2005, and any matters incident thereto.

## **TREASURER**

**56.** Discussion and possible action to approve and file the FY 2005 Webb County Investment Policy, and authorizing the County Judge to sign all relevant documents.

#### **EXECUTIVE SESSION**

- 57. Discussion and possible action to establish or clarify the salary of the Interim Director of the Webb County Community Action Agency. [Closed Session may be required pursuant to Texas Government Code, Title 5, subchapter D, Sections 551.071 (Consultation with Attorney) and 551.074 (Personnel Matters)]
- **58.** Discussion and possible action to confer with the County Attorney concerning investigation of financial matters relating to the operation and management of the Larga Vista Community Center, including possible authority to initiate legal proceedings.
  - [Closed Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)]
- **59.** Discussion and possible action to address disputes arising from the licensing agreement between Webb County and Laredo International Fair & Exposition, a purported lease agreement between Laredo International Fair & Exposition and Gilbert Texas Construction, L.P., and the use of County-owned land by Gilbert Texas Construction. L.P.
  - [Closed Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)]
- 60. Adjournment

The Webb County Commissioners Court hereby reserves the right to go into executive session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

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<b>5</b> DISABIL	ITY ACCE	SS STAT	<b>TEMENT</b>	Z

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS	DAY OF MAY, 20	05.
By: YOLANDA L. C	CARRILLO	_
COURT ADMIN		
CI	ERTIFICATION OF NO	OTICE AND POSTING
meeting of the We of said notice, and bulletin board at the readily accessible	bb County Commission I that I posted a true and the Courthouse door of to the general public at 2005 and said notice	beby certify that the above notice of oners Court, is a true and correct copy of correct copy of said notice on the Webb County, Texas, at a place at all times on the day of remained so posted continuously for ed time of said meeting.
DATED THIS	DAY OF	, 2005

COUNTY CLERK, WEBB COUNTY, TEXAS